

Northlake Christian School – Multipurpose Building  
Pre-Bid Conference  
Meeting Minutes  
Monday, August 2, 2010

Sign-in sheet attached

Items discussed:

1. Civil site plans are available to be picked up at Kyle Associates.
2. Construction access will be in the rear of the site, entering along the access road in place around the south end of the football field under construction. The staging area will be in a designated area to the east of this access road, between the football field and this road.
3. Contractors will be required to put up chain link fencing rather than orange fence to separate construction zones from student activity. Steve Zito will generate a functional fencing plan for the construction areas to be included in an addendum
4. Contractors will be responsible for temporary access from the bleachers/ball field to the Multi-Purpose Building site. Measures will need to be taken to prevent damaging buried utilities from the weight of concrete trucks etc. Eric Nagel can assist in locating utilities.
5. School is responsible for moving playground equipment, bleachers, and buildings in the intended construction access route.
6. Scott Grow will double check on erosion control matters near the proposed multipurpose building site.
7. Lump Sum Bid due date changed from August 10<sup>th</sup> to August 17<sup>th</sup> at 2:00 pm. Hard copies of the bids are to arrive on Aug 18<sup>th</sup> complete with a 15 division breakdown.
8. Metal building fabricators are not limited to American Building Company. However, they must be part of the MBMA.
9. A new backflow preventer and vault will not be installed as per architectural plans. Water line is to be tied into the existing backflow preventer. Zito to clarify in addendum.
10. A three compartment sink with an undersink grease interceptor is being added to the concession stand within the multipurpose building per DHH requirements. Zito to add to addendum.
11. Contractors are to coordinate the efforts for electrical, fire alarm and HVAC. The School has already put Contractors in place to deal with these items. The General Contractors are to employ these subs directly. The select subs need to send their pricing to GSRES and all bidders of the Multi-purpose Building.
12. All questions from Contractors should be in by August 12<sup>th</sup> to insure their incorporation into final addendum that Steve Zito will put out for Friday, August 13<sup>th</sup>.
13. Building permit is in process. Contractors need only to pull the building permit once they receive a "Notice to Proceed" for the multi-purpose building. Jim Kofoed will check out impact fees and whether they have been paid or need to be paid.

14. Jim Kofoed with Gulf States Real Estate Services is to find out from Joey Shorter a schedule of special events and daily events that may conflict with construction activities.

# SIGN IN

JAMES <del>V. FOET</del>	CASRES	985-635-8136
Steve Zito	Zito Russell	251-343-6161
FRANK STREITZINGER	CORE CONST	504-457-2420
KEITH MARTIN	KENT CONST	985-626-9964
RYAN MYERS	FM MYERS	504 734 1073
RAYSE McWilliams	VOELKEL McWilliams	985 626 8782
DEAN P. STORY	McMATH CONST. INC.	985-624-9010-0
Darren DiMaggio	CHAMPION Alarms	985-249-6441
David S. Ben	Pico Franchella	504-279-3229
Rob Royce	Denier Design Build	(985) 612-2900
Eric Nagel	Northlake Christian School	985-264-5771
ROBERT FOSTER	ROBERT FOSTER CONST. CO	985-966-5181
RANDY PIWETZ	ARBITA Mc Graw	985-966-3376
Clayton Boudreaux	Boudreaux Builders	(504) 467-5000
SCOTT GROSS	KYLE ASSOCIATES	(504) 722-0630